# STANDING ORDER MANDATE

To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bank

Postal Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Bank | | | Branch Title (not address) | | | | | | | | | Sorting Code Number | | | | |
| Please pay | Barclays Bank Plc | | | Hangleton Branch | | | | | | | | | **20 – 12 - 75** | | | | |
|  | Beneficiary’s Name | | | Account Number | | | | | | | Quoting Reference | | | | | | |
| For the  Credit of | Brighthelmstone LodgeCharities 8042 | | | **1** | **0** | **1** | **9** | **9** | **7** | | | **2** | | **9** |  | | |
|  | Amount | | | Amount in words | | | | | | | | | | | | | |  |
| The sum of | **£** | | |  | | | | | | | | | | | | | |
|  | Date of first payment |  | Due date and frequency | | | | | | |  | | | | | | Date of last payment |  |
| Commencing | Upon receipt | and ereafter | Monthly | | | | | | | until further  notice in  writing or | | | | | |  | and debit  my/our account  accordingly |

|  |
| --- |
| Special Instructions: |

Signature(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

Banks may decline to accept instructions to charge Standing Orders to certain types of account other than Current Accounts.

**NOTE:** The Bank will not undertake to

1. Make any reference to Value Added Tax or pay a stated sum plus V.A.T., or other indeterminate element.
2. Advise remitter’s address to beneficiary.
3. Advise beneficiary of inability to pay.
4. Request beneficiary’s banker to advise beneficiary of receipt.
5. Accept instructions to pay as soon after the specified date as there are funds to meet the payment, if funds not available on the specified date.

**Payments may take 3 working days or more to reach the beneficiary’s account. Your branch can give further details.**